



SHRI CHHATRAPATI SAMBHAJI SHIKSHAN SANSTHA'S
SITABAI THITE COLLEGE OF PHARMACY

Approved by, PCI, DTE,

Affiliated to Savitribai Phule Pune University (ID No. PU/PN/Pharma/174/2001)



Dr. Rajendra N. Thite
MA (Sociology, Indology),
MBA, Ph.D.
President

Dhananjay N.Thite
B.E.(Computer)
Secretary

Dwarkadas Baheti
M.Pharm, Ph.D.
Principal

Late Bapusaheb Thite
Ex. State Home Minister (Mah.)
Ex.Member of Parliament (Baramati)
Founder President

6.5 Internal Quality Assurance System



SHRI CHHATRAPATI SAMBHAJI SHIKSHAN SANSTHA'S
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6.5.2 Quality Assurance Initiatives of the Institution



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Minutes of Meetings of Internal Quality Assurance Cell (IQAC)

Meeting No. 1



SHRI CHHATRAPATI SAMBHAJI SHIKSHAN SANSTHA'S
SITABAI THITE COLLEGE OF PHARMACY

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Founder President

Ref. No: STCOP/B.Pharm/1436 A/2022-23

Internal Quality Assurance Cell (IQAC) 2022-23

Date: 02/07/2022

IQAC MEETING NOTICE

All the members are hereby informed that first meeting of Internal Quality Assurance Cell (IQAC) for 2022-23 sessions will be held on Saturday 02/07/2022 at 3: 00 P.M. in meeting room to discuss the following agenda

1. To read and confirm the minutes of the last meeting held on 05/02/2022.
2. To review and discuss Action Taken Report of the last meeting held in the academic year 2021-22.
3. To present reform in the composition of the IQAC committee (as per NAAC)
4. To discuss on Curricular planning and schedule like Academics, Examination
5. To work out the plan for Co-curricular activities like conducting lecture for competitive examination and other personality and skill development program
6. To discuss on preparation of schedule for Extra-curricular activities like celebration of National Days, Cultural, NSS, Social and Sport activities
7. To discuss on quality initiative for collaboration, research and extension activity.
8. To review NAAC preparation.
9. To discuss any other issues with the permission of chair.



Dr. M.S. Tare
IQAC Coordinator
STCOP, Shirur




Dr. D.G. Baheti
Principal
STCOP, Shirur
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Sitabai Thite College of Pharmacy
Shirur (Ghodnadi), Dist. Pune

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Internal Quality Assurance Cell (IQAC) 2022-23
Minutes of Meeting Internal Quality Assurance Cell

First meeting of Internal Quality Assurance Cell (IQAC) for the academic year 2022-23 was held on Saturday 02/07/2022 at 03.00 pm in meeting room to discuss the following agenda. The meeting started on a welcome note by IQAC Coordinator, Prof Dr. M. S. Tare. The Chairperson Dr. D. G. Baheti requested all the members for open house discussion on maintaining academic excellence.

1. To read and confirm the minutes of the last meeting held on 05/02/2022.
2. To review and discuss Action Taken Report of the last meeting held in the academic year 2021-22.
3. To present reforms in the composition of the IQAC committee (as per NAAC)
4. To discuss on Curricular planning and schedule like Academics, Examination
5. To work out the plan for Co-curricular activities like conducting lecture for competitive examination and other personality and skill development program
6. To discuss on preparation of schedule for Extra-curricular activities like celebration of National Days, Cultural, NSS, Social and Sport activities
7. To discuss on quality initiative for collaboration, research and extension activity.
8. To review NAAC preparation.
9. To discuss any other issues with the permission of chair.




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Shirur (Ghodnadi), Dist. Pune




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Subject No.1:

To read and confirm the minutes of the last meeting held on 05/02/2022

Resolution No.1:

Minutes of the last meeting held on 05/02/2022 were read and confirmed.

Proposed by: - Mr. Nishikant Shinde

Seconded by: - Dr. Amit Lunkad

Subject No.2: To review and discuss Action Taken Report of the last meeting held in the academic year 2021-22.

Resolution No.2:

The action taken report/compliance report of previous meeting was discussed and accepted after review.

Proposed by: - Dr. Manoj Tare

Seconded by: - Mr. Amit Lunkad

Subject no. 3:

To present reforms in the composition of the IQAC committee (as per NAAC)

Resolution No. 3:

As per discussion on meeting, present change in the composition of the IQAC committee as per NAAC to the members of IQAC includes Principal as a Chairperson, teaching faculty members, Management Representative, Socially Aware person, Stakeholder-Employer Representative, Stakeholder- Industry Representative, Parent Representative, Alumnus, Student Representatives, Senior Administrative staff and IQAC coordinator. This discussion was for newly constituted members for given point of spectrum of importance, functions and mechanism of IQAC. Also discuss role and benefits of reformed IQAC composition as per NAAC for the all

Proposed by: - Dr. Manoj Tare

Seconded by: - Mrs. Pradnya Vishwe

Subject no. 4:

To discuss on Curricular planning and schedule like Academics, Examination

Resolution No. 4:

As per discussion it was informed to prepare curricular planning and schedule for Academics as per directives of Program Committee and it need to be presented in the next meeting of IQAC. IQAC members also discussed on examination planning. A view of members was noted that examination planning will be prepared as per schedule and guidelines given by Savitribai Phule Pune University (SPPU) for conduction of examination, continuous assessment examination. Examination schedule as per SPPU guidelines. The schedule will be reviewed in the next meeting. As per discussion it was decided that teaching plan should be prepared by concern respective teaching faculty and after verification need to be stick to implement as per schedule. All members agreed and have noted their views for proper planning of academic and internal assessments.

Proposed by: Mr. Amit Lunkad

Seconded by: Mrs. Pradnya Vishwe



Pradnya Vishwe
Principal
Sitabal Thite College of Pharmacy
Shirur (Shodnad), Dist. Pune

Subject No.5:

To work out the plan for Co-curricular activities like conducting lecture for competitive examination and other personality and skill development program

Resolution No.5:

As per discussion on the agenda, Chairman Prof. D.G. Baheti informed all the members to prepare lecture series for Final Year B. Pharm students especially for competitive examination such as GPAT, entrance examination for M. Pharm admission in renowned institutes such ICT, NIPER etc. After discussion, it was noted that institute study circle department always taken efforts for organizing such lecture series and multiple choice questions (MCQs) type examination for students. IQAC members suggested for arranging lectures for students on personality and skill development. Teachers should encourage students for participation into such co-curricular activities like Guest lecture, Seminar, Conference, Symposium, Workshop, training. Students also need to participate in quiz and research poster presentation competitions for their co-curricular development. Institute always provides support for getting such opportunity to the students. All members were agreed on the same.

Proposed by: - Mrs. Pradnya Vishwe

Seconded by: - Dr. Manoj Tare

Subject no.6:

To discuss on preparation of schedule for Extra-curricular activities like celebration of National Days, Cultural, NSS, Social and Sport activities

Resolution No.6:

In meeting discussion, members discussed on participation of such extra-curricular activities which will be organized by institute. For more participation of the students in such activity, institute cultural department should take initiative to prepare plan for celebration of Independence Day, Teachers Day, Ganpati Festival, and notice issue of the same to students for awareness. Teachers should encourage students to participate in such programs.

Committee suggested organizing NSS Camp and Social activity program. Committee members also discussed on Student Welfare Departments Earn and Learn Scheme, Nirbhay Kanya Abhiyan and Women Empowerment Program for enrichment of students. Institute should take initiative for conducting such inter-institutional in-door and out-door games competition for developing extra curriculum and day by day progress as well as achievement of students. For sport achievement of students, institute provides number of facility and requirement related to games. All members accepted the initiative to proceed further.

Proposed by: - Mrs. Pradnya Vishwe

Seconded by: - Dr. Manoj Tare



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Sitabal Thite College of Pharmacy
Shiner (Ghodnadi), Dist. Pune

Subject no.7:

To discuss on quality initiative for collaboration, research and extension activity.

Resolution No.7:

As per the suggestion given by the IQAC members, for this academic year Institute training and placement department should take initiative for signing MoU for integration of collaborative activity includes training, research project activity, consultancy and industrial visits. This extension activity helps to accentuate student centric activity which will be beneficial for the future while students enter into the research or industry sectors for doing job. Teachers should promote students to participate in collaborative research and training program. All members were agreed for the same.

Proposed by: - Mrs. Pradnya Vishwe

Seconded by: - Mrs. Bhagyashri Talole

Subject no.8:

To review NAAC preparation

Resolution No.8:

IQAC have developed futuristic planning for implementing in the whole year for incremental development of institute by —

1. Focusing on heightened level of clarity
2. Integrate institutional functioning towards quality enhancement
3. Developing internal quality culture
4. Development of coordination among various activities of the institution.

As a prime step for preparation of NAAC compile review of periodic performance, feedback collected from stakeholders and IQAC ATR and its analysis were discussed.

Proposed by: - Mrs. Pradnya Vishwe

Seconded by: - Dr. Manoj Tare

Subject no.9:

To discuss any other issues with the permission of chair.

Resolution No.9:

There was no other subject for discussion.

Proposed by: - Mrs. Sarika Zade

Seconded by: - Dr. Manoj Tare

There being no other matter to discuss the meeting was adjourned by the Chairman, Dr. D.G. Baheti. Dr. Manoj Tare, Coordinator of IQAC extended vote of thanks to the members for remaining present for the meeting and for offering their valuable suggestions.



Dr. M.S.Tare
IQAC Coordinator
STCOP, Shirur



Dr. D.G. Baheti
Principal
STCOP, Shirur
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Shirur (Ghodnadi), Dist. Pune



Principal
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Date: 02/07/2022

IQAC MEETING ATTENDANCE

Sr.No	Name	Committee Post	Designation	Signature
1	Prof. Dr. Dwarkadas Ganeshlal Baheti	Chairperson (Head of the Institute)	Principal	
2	Mr. Dhananjay Nivrutti Thite	Member from Management Representative	Hon. Secretary,	
3	Prof. Dr. Amit Subhaschand Lunkad	Teacher Representative	Associate Professor	
4	Prof. Mrs. Pradnya Sudam Vishwe	Teacher Representative	Assistant Professor	
5	Prof. Mrs. Bhagyashri Bhausahab Talole	Teacher Representative	Assistant Professor	
6	Prof. Mr. Nishikant Chandrakant Shinde	Teacher Representative	Assistant Professor	
7	Mr. Sanjay Ramdas Kharade	Senior Administrative Officer	Member	
8	Dr. Sonali Navnath Harde	Nominee from Local Society	Local Representative	
9	Mr. Viki Namdev Hoge	Student representative Second Year B. Pharm	Student nominee	
10	Mr. Vinayak Narhari Jadhav	Alumni, Representative	Alumni	
11	Dr. Somnath Chandrakant Sakore	Nominee from Employers/Industrialist/ Stakeholders	Industrialist	
12	Mr. Ashok Haribhau Padwal	Nominee from Stakeholders	Parent Representative	
13	Prof. Dr. Manoj Sudhakar Tare	Coordinator IQAC	Professor	



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Shirur (Ghodnadi), Dist. Pune

Internal Quality Assurance Cell (IQAC) 2022-23

Action Taken Report of the First Meeting held on 02/07/2022

As per the suggestions made by the committee members of IQAC following steps have been taken

Subject	Resolution	Action taken
Subject No.1: To read and confirm the minutes of the last meeting held on 05/02/2022	Minutes and action taken report of the last meeting held on 05/02/2022 were read and confirmed.	Noted and Filed
Subject No.2: To review and discuss Action Taken Report of the last meeting held in the academic year 2021-22.	The action taken report/compliance report of previous meeting was discussed and accepted after review.	Noted and filed
Subject no. 3: To present reforms in the composition of the IQAC committee (as per NAAC)	As per discussion on meeting, present change in the composition of the IQAC committee as per NAAC to the members of IQAC includes Principal as a Chairperson, teaching faculty members, Management Representative, Socially Aware person, Stakeholder-Employer Representative, Stakeholder- Industry Representative, Parent Representative, Alumnus, Student Representatives, Senior Administrative staff and IQAC Co-ordinator. This discussion was for newly constituted members for given point of spectrum of importance, functions and mechanism of IQAC. Also discuss role and benefits of reformed IQAC composition as per NAAC for the all	IQAC Coordinator updated the members with new reforms in the composition of IQAC committee as per NAAC.
Subject no. 4: To discuss on Curricular planning and schedule like Academics, Examination	As per discussion it was informed to prepare curricular planning and schedule for Academics as per directives of Program Committee and it need to be presented in the next meeting of IQAC. IQAC members also discussed on examination planning. A view of members was noted that examination planning will be prepared as per schedule and guidelines given by Savitribai Phule Pune University (SPPU) for conduction	Academic activities were planned and presented for the current academic year.



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	<p>of examination, continuous assessment examination. Examination schedule as per SPPU guidelines. The schedule will be reviewed in the next meeting.</p> <p>As per discussion it was decided that teaching plan should be prepared by concern respective teaching faculty and after verification need to be stick to implement as per schedule. All members agreed and have noted their views for proper planning of academic and internal assessments.</p>	
<p>Subject no. 5: To work out the plan for Co-curricular activities like conducting lecture for competitive examination and other personality and skill development program.</p>	<p>As per discussion on the agenda, Chairman Prof. D.G. Baheti informed all the members to prepare lecture series for Final Year B. Pharm students especially for competitive examination such as GPAT, entrance examination for M. Pharm admission in renowned institutes such ICT, NIPER etc. After discussion, it was noted that institute study circle department always taken efforts for organizing such lecture series and multiple choice questions (MCQs) type examination for students. IQAC members suggested for arranging lectures for students on personality and skill development. Teachers should encourage students for participation into such co-curricular activities like Guest lecture, Seminar, Conference, Symposium, Workshop, training. Students also need to participate in quiz and research poster presentation competitions for their co-curricular development. Institute always provides support for getting such opportunity to the students. All members were agreed on the same.</p>	<p>Co-curricular activities were planned and presented for the current academic year.</p>
<p>Subject no. 6: To discuss on preparation of schedule for Extra-curricular activities like celebration of National Days, Cultural, NSS, Social and Sport activities</p>	<p>In meeting discussion, members discussed on participation of such extra-curricular activities which will be organized by institute. For more participation of the students in such activity, institute cultural department should take initiative to prepare plan for celebration of Independence Day, Teachers Day, Ganpati Festival, and</p>	<p>Extra-curricular activities were planned and presented for the current academic year.</p>



Principal
Principal
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	<p>notice issue of the same to students for awareness. Teachers should encourage students to participate in such programs. Committee suggested organizing NSS Camp and Social activity program. Committee members also discussed on Student Welfare Departments Earn and Learn Scheme, Nirbhay Kanya Abhiyan and Women Empowerment Program for enrichment of students. Institute should take initiative for conducting such inter-institutional in-door and out-door games competition for developing extra curriculum and day by day progress as well as achievement of students. For sport achievement of students, institute provides number of facility and requirement related to games. All members accepted the initiative to proceed further.</p>	
<p>Subject no. 7: To discuss on quality initiative for collaboration, research and extension activity.</p>	<p>As per the suggestion given by the IQAC members, for this academic year Institute training and placement department should take initiative for signing MoU for integration of collaborative activity includes training, research project activity, consultancy and industrial visits. This extension activity helps to accentuate student centric activity which will be beneficial for the future while students enter into the research or industry sectors for doing job. Teachers should promote students to participate in collaborative research and training program. All members were agreed for the same.</p>	<p>Extension activities were planned and presented for the current academic year.</p>
<p>Subject no. 8: To review NAAC preparation</p>	<p>IQAC have developed futuristic planning for implementing in the whole year for incremental development of institute by Focusing on heightened level of clarity, Integrate institutional functioning towards quality enhancement, Developing internal quality culture, Development of coordination among various activities of the institution. As a prime step for preparation of NAAC compile review of periodic performance, feedback collected from stakeholders and IQAC ATR and its analysis were discussed.</p>	<p>Initiatives were taken to get ready for NAAC accreditation.</p>



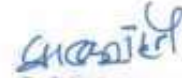

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Subject no. 9: To discuss any matter with the permission of the chair	There was no other subject for discussion -	
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There being no other matter to discuss the meeting was called to an end by the Chairman, Dr. D.G. Baheti. Dr. Manoj Tare, Coordinator of IQAC extended vote of thanks to the members for remaining present for the meeting and for offering their valuable suggestions.



Dr. M.S.Tare
IQAC Coordinator
STCOP, Shirur

Dr. D.G. Baheti
Principal

STCOP, Shirur
PRINCIPAL

Sitabai Thite College of Pharmacy
 Shirur (Ghodnadi), Dist. Pune

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Meeting No. 2



SHRI CHHATRAPATI SAMBAJI SHIKSHAN SANSTHA'S
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Secretary

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Principal

Late Bapusaheb Thite
Ex. State Home Minister (Mah.)
Ex. Member of Parliament (Baramati)
Founder President

Ref. No: STCOP/B.Pharm/2443N2022-23

Internal Quality Assurance Cell (IQAC) 2022-23

Date: 08/11/2022

IQAC MEETING NOTICE

All the members are hereby informed that second meeting of Internal Quality Assurance Cell (IQAC) for 2022-23 sessions will be held on Saturday 12/11/2022 at 3: 00 P.M. in meeting room to discuss the following agenda.

1. To read and confirm the minutes of the last meeting held on 02/07/2022
2. To review and discuss Action Taken Report of the last meeting held in the academic year 2021-22.
3. Plan to review feedback from stake holders.
4. To take review on planning and preparation for end semester examinations.
5. To bridge the gap between teachers and students, to guide students on both educational and personal aspects through mentor-mentee system.
6. To take review on effective implementation of GPAT guidance and test series.
7. To discuss any other subject with the permission of Chairperson.

Dr. M.S. Tare
IQAC Coordinator
STCOP, Shirur



Dr. D.G. Baheti
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Internal Quality Assurance Cell (IQAC) 2022-23
Minutes of Meeting Internal Quality Assurance Cell

Second meeting of Internal Quality Assurance Cell (IQAC) was held on 12/11/2022 at 3.00pm. The meeting started on a welcome note by IQAC Coordinator, Prof Dr. M. S. Tare. The Chairperson Dr. D. G. Baheti also welcomed the members and appealed to have healthy fruitful discussion. He requested all the members for open house discussion on maintaining academic excellence in upcoming sessions.

1. To read and confirm the minutes of the last meeting held on 02/07/2022
2. To review and discuss Action Taken Report of the last meeting held in the academic year 2021-22.
3. Plan to review feedback from stake holders.
4. To take review on planning and preparation for end semester examinations.
5. To bridge the gap between teachers and students, to guide students on both educational and personal aspects through mentor-mentee system.
6. To take review on effective implementation of GPAT guidance and test series.
7. To discuss any other subject with the permission of Chairperson.



Dr. D. G. Baheti
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Shirur (Ghodnadi), Dist. Pune



Dr. D. G. Baheti
Principal
PRINCIPAL
Sitabai Thite College of Pharmacy
Shirur (Ghodnadi), Dist. Pune

Subject No.1:

To read and confirm the minutes of the last meeting held on 02/07/2022

Resolution No.1:

Minutes of the last meeting held on 02/07/2022 were read and confirmed.

Proposed by: - Mr. Nishikant Shinde

Seconded by: - Dr. Amit Lunkad

Subject No.2:

To review and discuss Action Taken Report of the last meeting held on 02/07/2022 in the academic year 2022-23.

Resolution No.2:

The action taken report/compliance report of previous meeting held on 02/07/2022 was discussed and accepted after review.

Proposed by: - Dr. Manoj Tare

Seconded by: - Mr. Amit Lunkad

Subject no. 3:

Plan to review feedback from stake holders.

Resolution No. 3:

Review on feedback from teacher, students, parents and other stake holders on quality related institutional processes was taken in the meeting. Dr. M.S.Tare discussed the importance of feedback from all stakeholders and asked coordinators to conduct such feedbacks hence to improve more in our academic excellence.

Proposed by: - Dr. Amit Lunkad

Seconded by: - Mrs. Pradnya Vishwe

Subject no. 4:

To take review on planning and preparation for end semester examinations.

Resolution No. 4:

The College Examination Officer (CEO) discussed in detail the schedule related to end semester theory and practical examination and further he informed to remain updated regarding smooth conduction of theory and practical examinations as per SPPU schedule.

Proposed by: Mr. Nishikant Shinde

Seconded by: Mrs. Bhagyashri Talole




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Subject no. 5:

To bridge the gap between teachers and students, to guide students on both educational and personal aspects through mentor-mentee system.

Resolution No. 5:

Dr. Manoj Tare appealed the entire mentor to improve and provide support and guidance to their mentee to build confidence among them. He suggested mentors to organize online meeting with student mentee and guide and motivate them to fight this pandemic situation.

Proposed by: Dr. Manoj Tare

Seconded by: Mrs. Pradnya Vishwe

Subject no. 6:

To take review on effective implementation of GPAT guidance and test series.

Resolution No. 6:

It was suggested that GPAT guidance and test series should be conducted in online mode and off line mode. Alumni expertise should be promoted All members supported and accepted the same.

Proposed by: - Dr. Manoj Tare

Seconded by: - Dr. Amit Lunkad

Subject No.7:

To discuss any matter with the permission of the chair.

Resolution No.7:

There was no other subject for discussion.

Proposed by: - Mrs. Pradnya Vishwe

Seconded by: - Dr. Manoj Tare

There being no other matter to discuss the meeting was called to an end by the Chairman, Dr. D.G. Baheti. Dr. Manoj Tare, Coordinator of IQAC extended vote of thanks to the members for remaining present for the meeting and for offering their valuable suggestions.



Dr. M.S.Tare
IQAC Coordinator
STCOP, Shirur



Dr. D.G. Baheti
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Date: 12/11/2022

IQAC MEETING ATTENDANCE

Sr.No	Name	Committee Post	Designation	Signature
1	Prof. Dr. Dwarkadas Ganeshlal Baheti	Chairperson (Head of the Institute)	Principal	
2	Mr. Dhananjay Nivrutti Thite	Member from Management Representative	Hon. Secretary,	
3	Prof. Dr. Amit Subhaschand Lunkad	Teacher Representative	Associate Professor	
4	Prof. Mrs. Pradnya Sudam Vishwe	Teacher Representative	Assistant Professor	
5	Prof. Mrs. Bhagyashri Bhausahab Talole	Teacher Representative	Assistant Professor	
6	Prof. Mr. Nishikant Chandrakant Shinde	Teacher Representative	Assistant Professor	
7	Mr. Sanjay Ramdas Kharade	Senior Administrative Officer	Member	
8	Dr. Sonali Navnath Harde	Nominee from Local Society	Local Representative	
9	Mr. Viki Namdev Hoge	Student representative Second Year B. Pharm	Student nominee	
10	Mr. Vinayak Narhari Jadhav	Alumni, Representative	Alumni	
11	Dr. Somnath Chandrakant Sakore	Nominee from Employers/Industrialist/ Stakeholders	Industrialist	
12	Mr. Ashok Haribhau Padwal	Nominee from Stakeholders	Parent Representative	
13	Prof. Dr. Manoj Sudhakar Tare	Coordinator IQAC	Professor	



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Shirur (Ghodnadi), Dist. Pune

Internal Quality Assurance Cell (IQAC) 2022-23

Action Taken Report of the Second Meeting held on 12/11/2022

As per the suggestions made by the committee members of IQAC following steps have been taken

Subject	Resolution	Action taken
Subject No.1: To read and confirm the minutes of the last meeting held on 02/07/2022.	Minutes of the last meeting held on 02/07/2022 were read and confirmed.	Noted and Filed
Subject No.2: To review and discuss Action Taken Report of the last meeting held in the academic year 2019-20.	The action taken report/compliance report of previous meeting was discussed and accepted after review.	Noted and filed
Subject no. 3: Plan to review feedback from stake holders.	Review on feedback from teacher, students, parents and other stake holders on quality related institutional processes was taken in the meeting. Dr. M.S.Tare discussed the importance of feedback from all stakeholders and asked coordinators to conduct such feedbacks hence to improve more in our academic excellence.	Feedback system reviewed and noted.
Subject no. 4: To take review on planning and preparation for end semester examinations.	The College Examination Officer (CEO) discussed in detail the schedule related to end semester theory and practical examination and further he informed to remain updated regarding smooth conduction of theory and practical examinations as per SPPU schedule.	Planning and execution was done and noted.
Subject no. 5: To bridge the gap between teachers and students, to guide students on both educational and personal aspects through mentor-mentee system.	Dr. Manoj Tare appealed the entire mentor to improve and provide support and guidance to their mentee to build confidence among them. He suggested mentors to organize online meeting with student mentee and guide and motivate them to fight this pandemic situation.	Mentor-mentee system was reviewed and suggestions were accepted.




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<p>Subject no. 6: To take review on effective implementation of GPAT guidance and test series.</p>	<p>It was suggested that GPAT guidance and test series should be conducted in online mode and off line mode. Alumni expertise should be promoted All members supported and accepted the same.</p>	<p>GPAT and other competitive exam guidance through skill development programme was initiated.</p>
<p>Subject no.7: To discuss any matter with the permission of the chair.</p>	<p>There was no other subject for discussion</p>	<p>-----</p>

There being no other matter to discuss the meeting was called to an end by the Chairman, Dr. D.G. Baheti. Dr. Manoj Tare, Coordinator of IQAC extended vote of thanks to the members for remaining present for the meeting and for offering their valuable suggestions.


Dr. M.S.Tare
IQAC Coordinator
STCOP, Shirur




Dr. D.G.Baheti
Principal
STCOP, Shirur
PRINCIPAL
Sitabai Thite College of Pharmacy
Shirur (Ghodnadi), Dist. Pune




Principal
PRINCIPAL
Sitabai Thite College of Pharmacy
Shirur (Ghodnadi), Dist. Pune

Meeting No. 3



SHRI CHHATRAPATI SAMBHAJI SHIKSHAN SANSTHA'S SITABAI THITE COLLEGE OF PHARMACY

Approved by, PCI, DTE.

Affiliated to Savitribai Phule Pune University (ID No. PU/PN/Pharma/174/2001)



Dr. Rajendra N. Thite
MA (Sociology, Indology),
MBA, Ph.D.
President

Dhananjay N. Thite
B.E. (Computer)
Secretary

Dwarkadas Baheti
M.Pharm, Ph.D.
Principal

Late Bapusaheb Thite
Ex. State Home Minister (Mah.)
Ex. Member of Parliament (Baramati)
Founder President

Ref. No: STCOP/B.Pharm/2576/2022-23

Internal Quality Assurance Cell (IQAC) 2022-23

Date: 08/03/2023

IQAC MEETING NOTICE

All the members are hereby informed that third meeting of Internal Quality Assurance Cell (IQAC) for 2022-23 sessions will be held on Saturday 11/03/2023 at 3: 00 P.M. in meeting room to discuss the following agenda.

1. To read and confirm the minutes of the last meeting held on 12/11/2022
2. To review and discuss Action Taken Report of the last meeting held in the academic year 2022-23.
3. Review of NAAC process and its documentation.
4. Review of Academic activities
5. Review of Training & Placement activity
6. To discuss any other issues with the permission of Chairperson.

Dr. M.S. Tare
IQAC Coordinator
STCOP, Shirur



Dr. D.G. Baheti
Principal
STCOP, Shirur
PRINCIPAL
Sitabai Thite College of Pharmacy
Shirur (Ghodnadi), Dist. Pune

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Internal Quality Assurance Cell (IQAC) 2022-23
Minutes of Meeting Internal Quality Assurance Cell

Third meeting of Internal Quality Assurance Cell (IQAC) for the academic year 2022-23 was held on 11/03/2023, at 03:00pm in meeting room to discuss the following agenda. The meeting started on a welcome note by IQAC Coordinator, Prof Dr. M. S. Tare. The Chairperson Dr. D. G. Baheti requested all the members for open house discussion on maintaining academic excellence.

1. To read and confirm the minutes of the last meeting held on 12/11/2022
2. To review and discuss Action Taken Report of the last meeting held in the academic year 2022-23.
3. Review of NAAC process and its documentation.
4. Review of Academic activities
5. Review of Training & Placement activity
6. To discuss any other issues with the permission of Chairperson.



Dr. D. G. Baheti
PRINCIPAL
Sitabai Thite College of Pharmacy
Shirur (Ghodnadi), Dist. Pune



Dr. D. G. Baheti
Principal
PRINCIPAL
Sitabai Thite College of Pharmacy
Shirur (Ghodnadi), Dist. Pune

Subject No.1:

To read and confirm the minutes of the last meeting held on 12/11/2022

Resolution No.1:

Minutes of the last meeting held on 12/11/2022 were read and confirmed.

Proposed by: - Mr. Nishikant Shinde

Seconded by: - Dr. Amit Lunkad

Subject No.2:

To review and discuss Action Taken Report of the last meeting held on 12/11/2022, in the academic year 2022-23.

Resolution No.2:

The action taken report/compliance report of previous meeting was discussed and accepted after review.

Proposed by: - Dr. Manoj Tare

Seconded by: - Mr. Amit Lunkad

Subject no.3:

Review of NAAC process and its documentation.

Resolution No.3:

It was decided to step ahead with NAAC process in the upcoming academic year. Complete process and documentation required was reviewed during the meeting.

Proposed by: - Dr. Manoj Tare

Seconded by: - Mr. Amit Lunkad

Subject no. 4:

Review of Academic activities

Resolution No. 4:

Review of teaching and learning activities was taken. Dr. Amit Lunkad along with other members thoroughly discussed and presented their views. Mrs. Pradnya Vishwe proposed tentative scheduled for end semester examination and also discussed the result analysis of last semester. Chairman, Prof. D.G.Baheti said that we should encourage students to appear for GPAT, ATMA, GRE-TOFEL, CET and other competitive examinations.

Proposed by: - Mr. Amit Lunkad

Seconded by:- Mrs. Pradnya Vishwe




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Subject No.5:

To review Training and Placement activity

Resolution No.5:

Training and Placement cell activities were reviewed in the meeting. Efforts were taken for placements of students. Committee appreciated the efforts and suggested to contact more HR officers for the same.

Proposed by: - Mrs. Pradnya Vishwe

Seconded by: - Dr. Manoj Tare

Subject No.6:

To discuss any matter with the permission of the chair.

Resolution No.6:

There was no other subject for discussion.

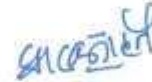
Proposed by: - Mrs. Pradnya Vishwe

Seconded by: - Dr. Manoj Tare

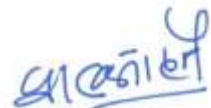
There being no other matter to discuss the meeting was adjourned by the Chairman, Dr. D.G. Baheti. Dr. Manoj Tare, Coordinator of IQAC extended vote of thanks to the members for remaining present for the meeting and for offering their valuable suggestions.



Dr. M.S.Tare
IQAC Coordinator
STCOP, Shirur



Dr. D.G.Baheti
Principal
STCOP, Shirur
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Shirur (Ghodnadi), Dist. Pune



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Email: - principalstcop@gmail.com
Web site: - stcopghshirur.edu.in

Date: 11/03/2023

IQAC MEETING ATTENDANCE

Sr.No	Name	Committee Post	Designation	Signature
1	Prof. Dr. Dwarkadas Ganeshlal Baheti	Chairperson (Head of the Institute)	Principal	
2	Mr. Dhananjay Nivrutti Thite	Member from Management Representative	Hon. Secretary,	
3	Prof. Dr. Amit Subhaschand Lunkad	Teacher Representative	Associate Professor	
4	Prof. Mrs. Pradnya Sudam Vishwe	Teacher Representative	Assistant Professor	
5	Prof. Mrs. Bhagyashri Bhausahab Talole	Teacher Representative	Assistant Professor	
6	Prof. Mr. Nishikant Chandrakant Shinde	Teacher Representative	Assistant Professor	
7	Mr. Sanjay Ramdas Kharade	Senior Administrative Officer	Member	
8	Dr. Sonali Navnath Harde	Nominee from Local Society	Local Representative	
9	Mr. Viki Namdev Hoge	Student representative Second Year B. Pharm	Student nominee	
10	Mr. Vinayak Narhari Jadhav	Alumni, Representative	Alumni	
11	Dr. Somnath Chandrakant Sakore	Nominee from Employers/Industrialist/ Stakeholders	Industrialist	
12	Mr. Ashok Haribhau Padwal	Nominee from Stakeholders	Parent Representative	
13	Prof. Dr. Manoj Sudhakar Tare	Coordinator IQAC	Professor	



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Internal Quality Assurance Cell (IQAC) 2022-23
Action Taken Report of the Third Meeting held on 11/03/2023

As per the suggestions made by the committee members of IQAC following steps have been taken

Subject	Resolution	Action taken
Subject No.1: To read and confirm the minutes of the last meeting held on 12/11/2022.	Minutes and action taken report of the last meeting held on 12/11/2022 were read and confirmed.	Noted and Filed
Subject No.2: To review and discuss Action Taken Report of the last meeting held in the academic year 2022-23.	The action taken report/compliance report of previous meeting was discussed and accepted after review.	Noted and filed.
Subject no. 3: Review of NAAC process and its documentation.	It was decided to step ahead with NAAC process in the upcoming academic year. Complete process and documentation required was reviewed during the meeting.	Coordinator finalized the process and noted all suggestions.
Subject no. 4: Review of Academic activities.	Review of teaching and learning activities was taken. Dr. Amit Lunkad along with other members thoroughly discussed and presented their views. Mrs. Pradnya Vishwe proposed tentative scheduled for end-semester examination and also discussed the result analysis of last semester. Chairman, Prof. D.G.Baheti said that we should encourage students to appear for GPAT, ATMA, GRE-TOFEL, CET and other competitive examinations.	Reviewed and suggestions noted
Subject 5: To review Training and Placement activity	Training and Placement cell activities were reviewed in the meeting. Efforts were taken for placements of students. Committee appreciated the efforts and suggested to contact more HR officers for the same.	T& P activities reviewed. Suggestions were accepted and noted.
Subject no. 6:	There was no other subject for discussion	



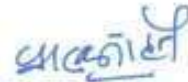

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To discuss any matter with the permission of the chair.		
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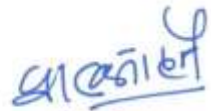
There being no other matter to discuss the meeting was called to an end by the Chairman, Dr. D.G. Baheti. Dr. Manoj Tare, Coordinator of IQAC extended vote of thanks to the members for remaining present for the meeting and for offering their valuable suggestions.



Dr. M.S.Tare
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